



Council Meeting #118

September 29, 2022 @ 9:00 a.m.
Cambridge Hotel & Conference Centre
Boardroom 3

IN ATTENDANCE

Kim Maximchuk, DD (Chair)
Michael Galye, DD
Tim Kohlen, DD
Karen Smith, DD
Lora Brennan, Public Member
Joe Gagliardi, Public Member

Dacia Richmond, Executive Director & Registrar,
Complaints Director
Andrea Thorrougood, Regulatory and Corporate
Services Coordinator

Guest: Andrea Snow, Incoming Complaints
Director

1 Call to Order

Kim Maximchuk, Council Chair, called the meeting to order at 9:14 a.m.

1.1 Approval of the agenda

Motion: To approve the agenda with additions

Moved by: Karen Smith

Seconded by: Joe Gagliardi

Carried

Kim Maximchuk, Council Chair, provided a land acknowledgement in the spirit of truth and reconciliation.

1.2 Approval of minutes

114 – May 27/28, 2022

Special Meeting – May 28, 2022

115 – June 29, 2022

116 – July 15, 2022

117 – July 28, 2022

Motion: Moved to approve the Council Meeting minutes with amendments:

Moved by: Michael Galye

Seconded by: Lora Brennan

Carried

1.3 Declarations of conflicts of interest

Tim Kohlen declared a conflict of interest for new agenda item 2.16
No other conflicts declared

Council meeting broke for the Meet and Greet with denturists.

Council meeting resumed at 11:28 a.m.

2 New Business

2.1 Complaints Director Appointment

Motion: Council is accepting the recommendation of the Executive Director & Registrar with the appointment of F. Andrea Snow as Complaints Director as per HPA s 14(3).

Moved by: Joe Gagliardi
Seconded by: Karen Smith
Carried

2.2 Standards of Practice

Motion: To accept the Standards of Practice to be submitted to government for consultation.

Moved by: Lora Brennan
Seconded by: Michael Galye
Carried

2.3 BC Amalgamation

There was general conversation and questions about the amalgamation of the Colleges of Dental Surgeons, dental hygienists, dental therapists, dental technologists and denturists in BC into the BC College of Oral Health Professionals. This amalgamation was effective September 1, 2022.

2.4 Recordkeeping Guidelines

Council discussed the document that was presented. This document was amended from the last version that Council approved due to the feedback on the validation survey. Council made some amendments from the amended draft.

Motion: To approve the recordkeeping guidelines as amended.

Moved by: Karen Smith
Seconded by: Lora Brennan
Carried

Tim Kohlen abstained from the vote.

2.5 Exam Results

Council was presented with the registration exam results for 2022 for both the multijurisdictional multiple choice question examination (MCQ) and the provincial objective structured clinical examination (OSCE).

2.6 Membership Meeting Date

Council decided to continue with presenting the membership meeting via Zoom. A date could not be reached and so it was requested that Dacia send a Doodle poll to determine the date.

Tabled.

2.7 Regulations Primer

In response to Bill 46, all Colleges are undergoing regulation amendments. Colleges have been told that this will be a quick turnaround for Colleges once final drafts are presented. The projected proclamation date for the new regulations is December 31, 2022. A Council meeting will be called with the draft is received and Council approval required.

Council is presented with background information for discussion to understand what amendments are happening for the regulations and why.

2.8 Strategic Plan Update

We are on version 7.0 of the strategic plan. Ian and Lauren, of Strategic Steps, Inc. will join Council at their November meeting to present the final document.

2.9 Professional Conduct Report



Council was presented with a high-level information about the professional conduct proceedings within the College.

Council wants to see some additional information such as the level of egregiousness/risk ranked (i.e., Bill 21, section 118 etc.) and the average number of concerns that turn into complaints.

2.10 Provincial Authorization Update



Dacia surveyed all provincial denturist regulators on their "scope of practice" in relation to that authorized in Alberta.

Council supported:

-  writing to government to create a mechanism for the College to manage registration through labour mobility with regard to restricted activities not performed in other provinces
-  Starting the process to amend the regulations to an additional authorization model for some aspects of denturist practice

The above are done with a lens to public safety..

Action items:

-  compose a letter to the ministry of labour and immigration for a legitimate objective.
-  Start research into regulation amendments to incorporate additional authorizations

2.11 Staff Compensation Policy

Council reviewed a document that was presented by Lora regarding a standard compensation program for the College. There was some discussion.

Council went in-camera at 2:10 p.m.

Council came out of camera at 2:31 p.m.

The discussion was tabled, and Council will provide feedback and review in November.

2.12 Land Acknowledgement

Council voted and decided to discontinue the land acknowledgement at the start of Council meetings.

2.13 Complaints Committee

An internal procedure, created by the Complaints Director, says that SMEs will be consulted when a particular subject matter is presented. The structure, to show that same process was followed, will be added as information to the current Professional Conduct flow chart as an appendix.

Action: Andrea to create an appendix to the existing PC flow chart.

2.14 Emailing Voting

Council discussed the use of email voting. Some Council members feel that sometimes there is not enough time to respond to these. It was discussed that these email votes are only used in time sensitive matters. If any Council member would like to have discussion on the matter, they should raise that with the Chair and a meeting will be called.

2.15 Fair Registration Practices Act training.

Tabled

Action: Dacia to send a Doodle to set up time for the training session outside of the Council meeting.

2.16 Section 65

As per s. 65 of the Health Professions Act, Council designates an individual or committee to act on the recommendation of the Complaints Director, once a complaint is accepted, to immediately put conditions on or suspend the investigated member's practice permit pending the results of the decision of a Hearing Tribunal.

Council to appointed an individual with backups to act in this capacity.

Motion: Designate John Burnham, Megan Skarsen, David Fedechko and Rick Donily to act in the capacity as specified in the s. 65 of the HPA.

Moved by: Karen Smith

Seconded by: Michael Galye

Carried

Tim abstained from voting.

2.17 Roles and Responsibilities

A working group was established in the spring to work on this document. They continue to work on this project and will aim to present this at the November meeting.

Working group: Lora, Karen, Joe, and Tim.

3 Next Meeting

3.1 Next Council Meeting

3.1.1 November 18, 2022 – at Recruitment Partners Inc. (Edmonton office)

4 Council in camera discussion

Council went in camera at 3:14 p.m.

Council out of camera at 4:17 p.m.

5 Adjournment

There being no further business, the meeting was adjourned at 4:17 p.m.

Motion: Motion to adjourn

Moved by: Lora Brenan

Seconded by: Karen Smith

Carried



Kim Maximchuk, DD
Chair