

CCP Rules

As per the regulations, all regulated members on the general register are required to participate in the CCP on a consecutive five-year program cycle. Program participation is subject to the following rules:

1. All regulated members are required to complete a minimum of 100 hours of continuing education in each five-year CCP cycle. This cycle commences January 1 following the date of initial registration as a regulated member on the general register.
2. Of the 100 hours required in a five-year cycle, a regulated member may undertake up to 10 hours of continuing education activities that promote their personal or non-clinical development.
3. All regulated members are required to complete a minimum of 10 hours of continuing education per registration year.
4. All regulated members are required to complete mandatory learning, as stipulated by Council or the Registrar.
5. All regulated members must record their continuing education on their College profile through the member portal.
6. To be considered for the CCP, a denturist's continuing education contains scientific or clinical content related to the practice of denturism and may be, but is not limited to, one of the following:
 - a. a program of full-time study
 - b. attendance at or participation in conventions or conferences
 - c. self-study or distance education courses
 - d. preparation of publications
 - e. participation on professional committees
7. Those individuals who resign from the College, and subsequently reinstate, will be required to participate in the CCP for the months in which they held a full practice permit. In the case where a member is registered for fewer than 12 months in a registration year, the member will be required to complete a pro-

rated number of hours of continuing education based on the number of months of full registration (see table below) within the registration year. In turn their CCP cycle end date will be extended to accommodate the time for which they were not a regulated member and ensure that they meet the legislated requirements.

Months practiced in registration year prior to resignation	Required CCP hours in that time	Months remaining in registration year upon reinstatement	Required CCP hours in that time
0 – 3	0	0 – 3	0
4 – 6	4	4 – 6	4
7 – 9	6	7 – 9	6
10 – 12	10	10 – 12	10

8. All CCP activities shall fall within the current registration year for consideration of registration renewal. An extension of time and/or registration conditions may be considered at the discretion of the Registrar.
9. Failure to complete a minimum of 10 hours of continuing education within a registration year may result in suspension or cancellation of the regulated member's practice permit and/or result in additional requirements, registration conditions and/or fees/levies as assessed by the Registrar or the Registration Committee.
10. Failure to complete the required 100 hours of continuing education in the member's five-year CCP cycle may result in suspension or cancellation of the regulated member's practice permit and/or result in additional requirements, registration conditions and/or fees/levies as assessed by the Registrar or the Registration Committee.
11. No hours may be carried forward from one CCP cycle to another.
12. Regulated members must either provide proof of activity completion (i.e., certificate) or a self-reflection for an activity to be considered valid.
13. Regulated members must retain their CCP records for five registration years past the end of their last CCP cycle.

14. Regulated members who are selected for validation of their CCP must submit their CCP records in the timeframe communicated by the Registrar. Failure to do so may result in suspension or cancellation of the regulated member's practice permit and/or result in additional requirements, registration conditions and/or fees/levies as assessed by the Registrar or the Registration Committee.
15. Regulated members who are selected for validation of their CCP, and who submitted their CCP records and received an unsatisfactory validation result, must cooperate with the Registrar, or delegated individual, to remediate their CCP records in the timeframe communicated by the Registrar. Failure to do so may result in suspension or cancellation of the regulated member's practice permit and/or result in additional requirements, registration conditions and/or fees/levies as assessed by the Registrar or the Registration Committee.
16. Council may amend and approve these CCP Rules as appropriate.