



General Regulated Membership Registration Guide

The *Health Professions Act* (HPA) requires that any person practicing as a denturist in Alberta must be registered with the College of Alberta Denturists. Please know that practice, as defined in the HPA, is

In their practice, denturists do one or more of the following:

- (a) assess, diagnose and treat persons missing some or all of their natural teeth,
- (b) design, construct, repair, alter and fit any complete or partial denture for the purpose of restoring and maintaining function and appearance,
- (b.1) teach, manage and conduct research in the science, techniques and practice of denturism, and
- (c) provide restricted activities authorized by the regulations.

If you wish to practice any aspect of the profession, as defined above, you must apply to the College for registration. As you were not educated in a program not approved by the College, you must apply for assessment under the substantial equivalence clause of the *Denturists Profession Regulation*.

The guide below will assist you as you work through the application form. Please refer to the Guide for Substantial Equivalence for more information.

DEMOGRAPHICS

The College must collect specific information about you, as per the HPA, in order to discharge its duties and responsibilities under the Act.

Name(s)

Please provide your name as it appears on current government-issued identification in addition to any name(s) under which you have been registered as a person under the law and any names under which you have practiced professionally (previous or practice name).

Email

The College must be able to contact you at all times at a personal email address.

Photo

Please provide the College with a passport-type photograph of yourself. You may upload this in your application or submit it to the College after submission of your application.

CHARACTER REFERENCES

Please provide two discrete character references to the College. Your referees must not be of relation to yourself. You may upload these in your application or submit them to the College after submission of your online application. At least one reference must be in relation to your practice or education as a dentist.

HOME MAILING ADDRESS

Please provide the College with the home address at which you may receive posted articles.

CRIMINAL RECORD CHECK (WITH CATEGORY A VULNERABLE SECTOR SEARCH)

As per the HPA, applicants must provide the College with a criminal record check and category A vulnerable sector search that is current within the immediately preceding six months.

Please note that:

- The criminal record check must show that the search was conducted by the applicant's local police department no more than six months before the date of application
- The College must receive the original copy of the record check in order to verify its authenticity
- The name on the report must match the name that appears on the applicant's registration application
- The report must indicate that a search was completed on all names the applicant is currently using or has used
- The date of birth that appears on the report must match that of the applicant
- Online checks by commercial vendors will not be accepted
- The costs relating to obtaining a Criminal Record Check will be the responsibility of the applicant
- The College will retain submission of your Criminal Record Check for your registration file

The original document must be provided to the College. You may upload a copy of your criminal record check with your application, and then attest to sending it to the College.

LANGUAGE

The College requires that all denturists be sufficiently proficient in English to be able to engage safely and competently in the practice of denturism.

Please provide a copy of your language assessment test. A list of College-accepted tests is available in the Guide for Internationally-Trained Denturists.

LAWFUL ADMISSION AND THE ABILITY TO WORK IN CANADA

The HPA requires that an applicant for registration as a regulated member provide proof of Canadian Citizenship or proof of having been lawfully admitted to and entitled to work in Canada.

This evidence may include a Canadian birth certificate, passport, work visa, or permanent residence card.

You may upload these in your application or submit them to the College after submission of your application. Your application will not be approved until these are received by the College.

EMPLOYMENT INFORMATION/CURRENCY OF PRACTICE

Denturists in Alberta are required to practice at least 1200 hours within the five years immediately preceding an application for registration. Please upload a Currency of Practice form to show your currency.

If you are a new graduate, the practice hour requirement does not apply to you but you must have graduated within the last two years. Please contact the College if you would like to discuss.

EDUCATION

Please provide information regarding your entry-to-practice education.

Please provide the following in support of this section:

- Credential assessment
- Curriculum objectives from your program of study
- Transcript of marks from your program
- Diploma (proof of graduation) from your program

If you have additional education, outside of denturism, you may provide it here.

SELF-ASSESSMENT OF PRACTICE

Please complete and upload the self-assessment of practice form.

DECLARATIONS

The HPA and the *Denturists Profession Regulation* require that all applicants for registration provide declaration to the College in regard to matters of professional conduct.