



**Council Meeting 129**  
February 28, 2025 @ 9:00 a.m.  
Sheraton Eau Claire  
Room: Sunflower

## **IN ATTENDANCE**

Lora Mattie, public member – Chair  
Tim Kohlen, DD  
Karen Galloway, DD  
Joe Gagliardi, public member  
Satpreet (Sunny) Grewal, DD  
David Fedechko, DD  
Munira Peermohamed, public member  
Robin Erickson, public member

Dacia Richmond, Executive Director & Registrar  
Andrea Thorrougood, Reg & Corp Services  
Coordinator

**Regrets:** Troy Thompson, DD  
Andrea Snow, Complaints Director

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## **1 CALL TO ORDER**

Lora Mattie, Chair, called the meeting to order at 9:02 a.m.

### **1.1 Introductions**

Council went around the table and introduced themselves to the new members.

### **1.2 Approval of the agenda**

Motion: To approve the agenda as presented

Moved by: Dave Fedechko

Seconded by: Munira Peermohamed

Carried

### **1.3 Approval of the November 22, 2024 meeting minutes**

Motion: Moved to approve the November 22, 2024 Council Meeting minutes.

Moved by: Sunny Grewal

Seconded by: Munira Peermohamed

Carried

### **1.4 Declarations of conflicts of interest**

No conflicts of interest were declared.

## **2 NEW BUSINESS**

### **2.1 Exam Update**

Dacia presented the exam history and an update on current progress and activities.

## 2.2 Committees

### *Terms of Reference*

On a regular basis, Council reviews the Terms of Reference of standing College committees.

Presented for review in 2025 were:

- ☒ Registration Committee
- ☒ Hearing Tribunal (HT)/Complaint Review Committee (CRC) Resource List

### *Appointing Chair*

Each year, Council appoints the Registration Committee Chair based on the recommendation of the Executive Director and/or committee. This reappointment is supported by the committee.

- ☒ Registration Committee – Jatinder Sharma, DD

### *Appointing Chief Examiner/Deputy Chief Examiner*

Until now, with the existence of a provincial exam, the chair of the Examination Committee acted in the capacity of the Chief Examiner. The Chief Examiner is onsite during the OSCE, and available during the MCQ administration, to make judgement calls relating to fairness and due process.

Tony Ivcevic has been acting in this capacity with Erin Barbeau acting as Deputy Chief Examiner.

**Motion:** Motion to approve the terms of reference as amended, to appoint Jatinder Sharma as the Registration Committee Chair, Tony Ivecevic as Chief Examiner and Erin Barbeau as Deputy Chief Examiner.

**Moved by:** Karen Galloway

**Seconded by:** Joe Gagliardi

**Carried**

## 2.3 Policy Review

Council was presented with the following policies for scheduled review:

- ☒ Council member description (GOV-07)
- ☒ Approved internship programs (GP-05)
- ☒ Approved registration examination (GP-06)
- ☒ Display of practice permit (GP-13)
- ☒ Fraud and error (GP-16)
- ☒ Remuneration and expense (GP-23)
- ☒ Council meeting observers (GP-28)
- ☒ Committees (GP-31)
- ☒ Complaints Appeal (PC-02)
- ☒ Part 4 HPA complaint and Council members (PC-03)
- ☒ Register information (R-01)
- ☒ Sexual abuse and sexual misconduct (R-05)

**Motion:** To approve policies GP 7, 5, 6, 13, 23, 31, 02, 03 as amended, edit GP 13, 5, 28, R01 and table GP 16, and 23 to the next meeting.

**Moved by:** Sunny Grewal  
**Seconded by:** Tim Kohlen  
**Carried**

#### 2.4 **StatsCan Study**

Statistics Canada has released a new study on the [cost-related avoidance of oral health services](#). This study uses data from the Canadian Oral Health Survey (COHS) to determine how many people avoided visiting a dentist or following recommended dental care in the past year due to cost. It also looks at how personal factors like income and dental insurance relate to avoiding dental care because of cost.

The COHS provides key baseline for understanding Canadians' oral health and their access to oral health care ahead of potential changes from Canadian Dental Care Plan.

Council reviewed the report.

#### 2.5 **Financial Reporting**

Council was presented with a Q4 balance sheet and draft income statement for the 2024 fiscal year. Minor changes to these amounts may occur as a result of the 2024 financial audit.

Council reviewed the financial reporting. Audited financials will be coming in May.

#### 2.6 **DAA Joint Meeting**

In the last five years, the boards for the College and the Denturist Association of Alberta have held a meeting to discuss topics of mutual interest. No meeting was held in 2024 with the last one in March 2023 in Edmonton.

Management has continued with quarterly operations meeting with the DAA admin and Chair. These have been productive, especially around professional liability insurance.

Council discussed thoughts about scheduling a meeting for 2025 and what topics should be considered.

#### 2.7 **Professional Liability Insurance/Bylaws**

Carried over from the November Council meeting, management has received support from the DAA regarding proposed changes to the professional liability requirements (PLI) for denturists. They support all three components but do not yet have an opinion on the aggregate amount being \$3M or \$5M.

Council discussed the options and made a decision regarding the requirements which will be effective January 1, 2026.

**Motion:** To accept the bylaw changes with a change to the \$5 million aggregate.

**Moved by:** Joe Gagliardi  
**Seconded by:** Dave Fedechko  
**Carried**

## 2.8 Professional Conduct Reporting

Council reviewed the professional conduct statistics for January to December 2024. Council recommended more communication with the Health Minister regarding patient awareness of a College's mandate.

Council requested an undertaking for the development of a process to verify that those with practice permit conditions are in fact displaying said practice permit with conditions.

## 2.9 CNAR

Council discussed board education. The Canadian Network of Agencies for Regulation (CNAR) annual conference will be held in Calgary October 21 – 22, 2025.

Council discussed potentially who could attend.

## 2.10 Financial Audit

Council has appointed Lagom LLP as the auditor for the 2024 fiscal year. Lagom LLP also provided a financial audit for the College for the 2023 fiscal year. The audit is underway, and the financial statements are scheduled to be presented to Council at the May 2025 Council meeting.

Council reviewed the two letters that the auditor has asked to be passed on to them.

## 3 In Camera

Council went in camera at 1:06 pm.

Council came out of camera at 1:26 pm.

## 4 NEXT MEETINGS

4.1 Next Council meeting.

4.1.1 May 30, 2025 – Edmonton

## ADJOURNMENT

There being no further business, the meeting was adjourned at 1:30 p.m.

Motion: Motion to adjourn.

Moved by: Karen Galloway

Seconded by: Sunny Grewal

Carried



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Lora Mattie  
Chair