Council Meeting 130
May 30, 2025
DoubleTree West Edmonton
SilverBirch Conference Centre

IN ATTENDANCE
Lora Mattie – Chair
Satpreet (Sunny) Grewal, DD – Vice Chair
Tim Kohlen, DD
Karen Galloway, DD
Joe Gagliardi, public member
David Fedechko, DD
Robin Erickson, public member
Lesley Williams, public member
Troy Thompson, DD

Dacia Richmond, Executive Director & Registrar
Andrea Thorrougood, Reg & Corp Services Coordinator

Guests
Andrea Snow, Complaints Director
Becki Vyse, ProFit Bookkeeping & Consulting Inc.
Amandeep Mahli, CPA, CA, CFA, Lagom LLP

Regrets
Munira Peermohamed, public member

1 CALL TO ORDER

Lora Mattie, called the meeting to order at 9:01 a.m.

1.1 Introductions

Roundtable introductions were done.

1.2 Approval of Agenda

Karen Galloway had an addition to the agenda to discuss the CCP Validation, Council selection for 2025 and CNAR. This is marked as items 2.11 and 2.12 on the agenda.

Motion: To approve the agenda, as amended.

Moved by: Lesley Williams
Seconded by: Karen Galloway
Carried

1.3 Approval of Meeting Minutes

Motion: To approve the February 28, 2025 Council meeting minutes.

Moved by: Joe Gagliardi
Seconded by: Dave Fedechko
Carried

1.4 Declarations of conflicts of interest

No conflicts of interest were declared.

2 NEW BUSINESS

2.1 Financial Audit Presentation

Amandeep Mahli of Lagom LLP presented the audited financial statements for 2024 to Council and responded to any questions that arose. Council reviewed the financial statements for the year ending December 31, 2024, and the audit findings letter.

Motion: To accept the 2024 audited financial statements as presented.

Moved by: Joe Gagliardi
Seconded by: Troy Thompson
Carried

2.2 Financial Reporting

Council was presented with a balance sheet and income statement for Q1 2025. Management responded to any questions that arose from Council regarding this reporting. Upon review, Council requested that they would like to see quarterly budgeting for predictable revenues/expenses.

2.3 Response from Minister

Many social programs exist in Alberta, and nationwide, that provide support for the oral healthcare of Albertans. The fee guides for these social programs are negotiated separately and uniquely with each impacted profession.

With rising costs of doing business and supplies needed to make a dental prosthesis, some denturists are choosing to not provide care to these patients accessing the social programs because the reimbursement the denturist receives for the service is not enough to cover the costs of providing the service.

In response, last October, the public members of Council wrote to the Minister of Health with their concerns. As of the last Council meeting, the College had not yet received a response from the minister and a follow up letter was sent in March.

The College received a response from the minister on April 8, 2025, and this was presented to Council. The minister's office reported they are currently working with the DAA and are reviewing the fees for denturist services provided to low-income Albertans. They are currently compiling and analyzing the data.

Council has formed an ad hoc committee to review the social programs, ensuring public interest.

The committee members are as follows:

- Lesley Williams, Chair
- Troy Thompson
- Dave Fedechko
- Joe Gagliardi

As she was not able to attend this meeting, Munira Peermohamed will be offered a seat on the committee.

Dacia Richmond, Executive Director & Registrar, will sit as an ex officio member of the committee.

The committee is to provide an action plan/mandate prior to the next Council meeting.

Motion: Strike an ad hoc committee that will find their own mandate, ensuring public interest, regarding denturist care in social programs.

Moved by: Robin Erickson
Seconded by: Tim Kohlen
Carried

2.4 Policy Review

Council was presented with the following policies for scheduled review:

- Categories of membership (GP-07)
- Good conduct and character (GP-10)
- Professional liability insurance (GP-11)
- Fraud and error (GP-16)
- Conflict of interest (GP-19)
- Remuneration and expense (GP-23)
- Privacy policy (GP-25)
- Fiduciary duties (GOV-08)
- Strategic plan (GOV-09)
- Exam administration (E-02)
- Exam withdrawal (E-03)
- Exam refund (E-04)
- Exam accommodation (E-05)
- Reporting of exam results (E-06)
- Exam result appeal (E-07)

Motion: To approve the above policies, except GP-20 and GP-24, which need further work.

Moved by: Sunny Grewal
Seconded by: Lesley Williams
Carried

2.5 CIHI data to DAC

Regulators have for many years provided data to the Canadian Institute for Health Information (CIHI) to assist them in their work. This involves yearly reporting from the Colleges to CIHI. CIHI is slowly expanding its professions from which it collects data. This year, CIHI has included denturists as a profession that they are collecting aggregate data from.

Our data for 2024 has been submitted. The data includes:

- Number of registrants
- Gender (M/F/undifferentiated/not stated)
- Age ranges

- Average age

The Denturist Association of Canada (DAC) has asked that we also submit this data to them as they "maintain a complete national dataset to support The DAC initiatives."

Motion: To share the College's CIHI data with DAC.

Moved by: Dave Fedechko
Seconded by: Sunny Grewal
Carried

2.6 DAA/CAD Joint Meeting

Annually, for the last few years, there has been a joint meeting with the boards of the Denturist Association of Alberta and the College. The last meeting was in March 2023. Since then, the relationship between the College and association have been positive with quarterly, joint operations meetings being held.

Council discussed some options and agreed to hold the meeting in conjunction with the September 12, 2025, Council meeting.

The CAD agenda items include:

- social programs/fee guides
- ad hoc committee
- PLI update
- Areas for future education

2.7 Professional Conduct Reporting

Andrea Snow, Complaints Director, presented the Professional Conduct Report for January to March 2025.

2.8 Team Building

Council took part in a team building activity.

2.9 Annual Report

Each year, each health regulatory College is required to submit a report to the Minister of Health. For this, the College is required to report on and include:

- Registration
- Professional Conduct
- Continuing Competence Program
- Report from Chair/staff
- Public members' report
- Examinations
- Financial statements

The College may also include other information to highlight its achievements and work throughout the year.

Staff has compiled the report articles for the 2024 annual report and presents them to Council. Together with the financial statements, these form the content of the annual report.

Following this, formatting of the report will continue with printing and submission to the minister.

Council would like to see the following amendments made:

- Name change for Karen Smith to Karen Galloway
- Change the leadership letter title to the current chair

Motion: To approve the annual report with the amendments

Moved by: Robin Erickson
Seconded by: Sunny Grewal
Carried

2.10 Strategic Plan/Goals

Council reviewed the status of the College's Strategic Plan targets set in 2023 and management goals for the months ahead.

2.11 CCP Validation

Clarification was given as to the purpose of a CCP validation. Management assured Council that this was not a redundant process with a quantitative process being performed at renewal to ensure regulatory compliance of all denturists and an in-depth qualitative process done through the validation by the Registration Committee.

2.12 Karen Galloway

Council briefly discussed CNAR attendance for this fall and also the status of the selection process for new Council members for 2026. The College has received three letters of interest from denturists. A Selection Committee meeting will be planned for the summer once all requested documentation is received from the three applicants.

3 IN CAMERA

Council went in camera at 3:54 p.m.
Council came out of in camera at 4:14 p.m.

4 NEXT MEETINGS

4.1 Next council meeting.

4.1.1 September 12, 2025 – Calgary

Motion: To adjourn the meeting

Moved by: Lesley Williams
Seconded by: Dave Fedechko
Carried

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:16 p.m.

Lora Mattie
Chair